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| **Reverse Cycle Air Conditioner****Cassette Air Conditioner (50 Lalor St only)*** Annual inspection
 | **Site Address** [ ]  Head Office 50 Lalor St [ ]  Ameeyk 107 Hurd St[ ]  SDA 106 Palmer St [ ]  SDA 108 Palmer St | [ ]  Portland Neighbourhood House 40 Waratah St[ ]  Seawinds Nursery 191 Wellington Rd *(Alcoa service)*[ ]  Support Coordination Shop 12/13 Pioneer Plaza  |

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| **Name of item tested/inspected** | **Date of inspection** | **Company conducting inspection/repair/testing**  | **Problems identified in inspection** | **Action to be taken to rectify problem** | **Action reported to whom?** | **Person conducting inspection** | **Signature** |
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